



Developmental Disabilities Advisory Council

Meeting Agenda and Minutes

Date	March 12, 2020	
Time	2:00pm – 4:00pm	
Location	Suite 210 Training Room, 2nd Floor, CenturyLink Building – 6101 Yellowstone Road, Cheyenne, WY 82002 – Call In Information: https://uwyo.zoom.us/j/202849015 , (669) 853 5257, Meeting ID: 202 849 015	
Purpose	To assist and advise the Division in implementing a statewide service delivery system for persons who are identified as having developmental and intellectual disabilities, and acquired brain injuries (ABI).	
Members	Rita Basom, Ginny Chidsey, Heather Dodson , Jeff Gardner , Kayla Green , Buck Gwyn , Arkansas Le Marr, Wayne Lindgren, Eric Moody (SRE Proxy), Shaye Moon, Erin O’Neill, Sandy Root-Elledge , Bob Sell	
Division Staff	Elizabeth Forslund , Teri Green , Lee Grossman, Heidi Hoffman, Samantha Mills, Shirley Pratt	
AGENDA ITEMS/KEY POINTS DISCUSSED		
	Topics	Highlights
1.	Welcome and roll call	Rita called the meeting to order at 2:03PM.
2.	Approval of minutes	Arkansas moved to approve the minutes of December 5, 2019 as circulated; Erin seconded. Motion carried.
3.	Division updates	<ul style="list-style-type: none">Staffing updates<ul style="list-style-type: none">The Division welcomed Heidi Hoffman as the new Quality Improvement Coordinator and Bethany Zaczek as the new Provider Support Unit Operations Manager.COVID-19 update<ul style="list-style-type: none">The Division recently sent a communication to its various email lists to provide links to reputable information.Provider certifications will be extended until on-site visits can occur safely. This directive aligns with guidance from the Centers for Medicare and Medicaid Services (CMS) and Wyoming’s Healthcare Surveying and Licensing Section.The Division will hold a call early next week to answer questions.State personnel are meeting daily to share information and receive updates.Rule promulgation and implementation<ul style="list-style-type: none">Chapters 44, 45, and 46 of the Department of Health’s Medicaid Rules went into effect on December 20, 2019.Provider training, which addresses timelines for implementation, was conducted on January 28, 2020. This training is available on the Division website.Provider rate rebasing<ul style="list-style-type: none">The Community Choices Waiver will be included in the DD Waiver Rate Rebasing project.A provider group for each waiver type will work collaboratively, where possible, to make recommendations for the project. The Steering Committee will make final decisions.

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		<ul style="list-style-type: none"> ○ Division personnel are meeting with Navigant, the contractor for the project, on a weekly basis. ○ The kick-off meetings for the Provider Teams and Steering Committee will take place on April 22 and 23rd, via teleconference. ○ If providers or case managers have concerns or want to provide feedback, they can use the suggestion box, which can be found on the Division website, or call the Division. ● Waiver amendments <ul style="list-style-type: none"> ○ Comments received during the public comment period were disseminated to the Council. The comments focused on the new definition for Behavioral Supports and the requirement of national accreditation for some case managers, which is now in Wyoming Medicaid Rule. ○ The amendments were submitted to CMS on December 30, 2019. Update - amendments for both waivers have been approved as of March 13, 2020. ● NCI Adult In Person and Staff Stability Surveys <ul style="list-style-type: none"> ○ Heidi reviewed the SFY2019 results of the NCI Staff Stability Survey. Wyoming is much lower than the national average in the number of direct support professionals who are offered health insurance. These data points are useful for pinpointing areas of improvement. The full report is available on the Division website. ○ At this time, the NCI Adult Person surveys have been suspended in response to the COVID-19 pandemic. ● Electronic Visit Verification (EVV) <ul style="list-style-type: none"> ○ The State of Wyoming is covering the cost of the EVV system, and will make it available to all Medicaid providers. The contract for the EVV project should be in place by the summer. The project is scheduled to go live in the summer of 2021. ○ The system will have various tools, including scheduling and notes functionality. At this time we don't know if it will include a document management system. We are hopeful that there will be a claims/billing function. ○ EVV for self-direction will be rolled out in the fall of 2020. The Financial Management Service contractor will be responsible for implementing that program. ○ The waiver services that will be subject to EVV include Companionship, Personal Care, Respite, and Skilled Nursing.
4.	Member updates	<ul style="list-style-type: none"> ● Department of Education - A Call for Proposals has been sent for the Week of Academic Vision and Excellence (WAVE) conference, which is scheduled for July 28 - 30 in Riverton. Ginny suggested that the Division submit a proposal for a presentation on the Comprehensive and Support Waivers. A registration email will be distributed closer to the conference. ● Advocacy Day was held on March 12, 2020. Wyoming State Advocates In Leadership (WYSAIL) presented. Erin stated that she enjoyed being part of the WYSAIL presentation.

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		<ul style="list-style-type: none"> The COVID-19 crisis is impacting the direct support workforce, and providers are trying to manage potential staffing shortages, limited community access challenges and encouraging social distancing. The Wyoming Institute for Disabilities (WIND) has a new ECHO session for integrated health, which addresses mental health and substance abuse. WIND will be accepting applications for funding to help community providers who are conducting research on mental health and substance abuse. Contact Eric Moody or Sandy Root-Elledge if you have questions. The Division of Vocational Rehabilitation has cancelled transitions and closing gap meetings.
5.	Legislative update	It was a quiet legislative session for the Developmental Disabilities Section, and there are no updates to report.
6.	Council Bylaws	Ginny reviewed the suggested changes with the Council. Bob moved to accept the changes and revise the Council Bylaws; Erin seconded. Motion approved by a two-thirds vote of the Council.
7.	Election of Officers	<p>Current Council officers were thanked for their year of service.</p> <ul style="list-style-type: none"> Bob nominated Jeff as Chairperson; Arkansas seconded. Motion carried. Ginny nominated Rita as Vice Chairperson; Arkansas seconded. Motion carried. Arkansas nominated Ginny as Secretary; Shaye seconded. Motion carried.
8.	Public Comment	No one provided public comment at this meeting.
NEXT MEETING – June 4, 2020		